

# **Wellsville Middle School**

## **Student @s.wlsv.org and 21<sup>st</sup> Century Learning Expectations**

### **Microsoft Office 365 Outlook (email), cloud-based storage and web-apps.**

You have received a school (@s.wlsv.org) account. You will receive login information when you go through our introduction of the @s.wlsv.org account expectations. Your account includes Microsoft Office 365: email, cloud-based storage and web-based productivity apps and are for school purposes only. The Acceptable Use Policy (AUP) parent permission form signed at the beginning of the school year accounts for student network and email use for school purposes. You also agree to the terms and uses, as addressed in the AUP, each time you access the district's Internet network with your account.

#### **PURPOSE:**

You will become technologically literate while collaborating, developing research skills, problem solving, and gaining experience using the tools to become an ethical digital citizen. To prepare you with 21<sup>st</sup> Century skills, Wellsville Central School District has provided you a network account that includes access to Microsoft Office 365 which includes: email, cloud-based storage and web-based productivity apps.

#### **STUDENT ACCOUNT:** (Includes access to all web-based tools: email, web-based storage and productivity)

You have been assigned an individual Wellsville Central School District account. This single account will provide with all three web-based tools. The account will be used in the classroom and as an extension of the classroom for school related assignments and projects. It is important to know that you do have access to your account outside of school as these tools are web-based and are intended to provide you with access when away from school. It is important for your parents to know that it is possible for you to use this account outside of school. Accounts have been set up to only send and receive email from @wlsv.org and @s.wlsv.org accounts.

#### **ACCESS:**

Access to and use of your account is considered a privilege accorded at the discretion of Wellsville Central School District. Please refer to the official AUP for specific details on terms of use. By accessing our digital system, you shall abide by district guidelines governing Internet safety and acceptable use. Misuse of district resources, including your account, Internet and Microsoft Office 365, is a violation of the AUP and the Wellsville Code of Conduct and may result in school disciplinary action.

#### **PRIVACY:**

Student accounts and Microsoft Office 365 content are considered property of the Wellsville Central School District. All email and info related to your account is accessible by authorized district personnel. All student accounts are accessible by authorized district personnel on an as-needed basis with the purpose to provide security and protection to you and your peers.

#### **SECURITY and SAFETY:**

You are responsible for your individual account and under no conditions should you give your password to another person. You must notify a teacher or appropriate school personnel if you encounter a possible security or safety problem. If you receive any communication that is of safety concern, do not delete it, and report it immediately.