



Attendance Policy Reminder

Rationale: Regular attendance at school is a critical component of academic achievement. Every minute of the school day is an opportunity for your child to better themselves. A few absences and/or tardies every month can add up to weeks of missed learning opportunities. At the Wellsville Secondary School, we strive to create the best learning environment possible. In order to have a fantastic learning environment, we need your child to be on-time, present every day, and ready to learn!

Extracurricular Attendance Policy: Students are expected to be on time and in school for the entire day in order to be eligible to participate in any school function (including practices, games, performances, rehearsals). Students are to be in attendance on Friday to participate in any weekend activities. Students who are excused or absent must have a legal or medical excuse submitted to the attendance office in order to participate in extracurricular activities.

School Tardiness: A student not in his/her scheduled classroom at 7:42AM is tardy. Whenever a student is tardy to school, he/she must report to the Attendance Officer (Attendance office grades 9-12, Main office grades 6-8) immediately upon entering the building. Students must sign in and sign out at the Attendance Office whenever entering or leaving the building anytime between 7:42AM and 2:25PM. Failure to sign in or out will result in disciplinary action.

Code of Conduct: As per the progressive discipline plan in the Code of Conduct, a detention will be assigned for three tardies and every instance thereafter per quarter, for unexcused occasions.

Attendance Letters: Every quarter all families will receive a letter with their child's attendance information. It is our hope that this letter provides awareness of your child's attendance and allows for reflection on the home-to-school routine.

Please do not hesitate to contact us if we can be of assistance in helping to improve your child's on-time daily attendance. We look forward to another amazing school year!

Sincerely,
The Principal Team