

Microsoft Office for iPad and OneDrive (for Business) on your iPad

[OneDrive](#) is a free online storage for your files that you can access from anywhere. When you save your files to OneDrive, they're always with you. And better yet, you can use your iPad to access your OneDrive as well as "Office Web Apps" and "Office for iPad"!

Wellsville CSD provides Office 365, Office for iPad and OneDrive

Get your files across devices: With OneDrive, you can get to your documents, photos, and other important files wherever you are. You can save information to SkyDrive and then access it on another computer or device from anywhere with Internet connection. You can access OneDrive using the browser on a computer and even through the browser on an iPad or tablet or smartphone.

Create and edit documents from anywhere: You can edit documents you create on Office and continue to work on them using OneDrive and [Office Web Apps](#) or [Office for iPad Apps](#). These Office tools allow you to, using your iPad, create and edit Word, Excel and PowerPoint documents.

Share folders and files directly from OneDrive: When you create folders and files, you can share them with others, including your students. When in OneDrive you have the option to upload an existing file or create one using the Office Web Apps or Office for iPad Apps. You can share the contents of a folder or specific documents by using the "Share" feature. This is a great way to share and receive files with students you are working with on projects and your teachers when submitting completed essays, presentations and more.

To get connected to OneDrive (for Business) and learn how to use its storage features as well as create documents with the Office 365 Web Apps, please download this guide: [How to use OneDrive on your iPad](#) .

If you use OneDrive Pro on your iPad:

When you login using Safari App on your iPad, you will need to put in front of your username: "**wellsville**"
So Adam Apple would be: "**wellsvilleapple**"

How to Create a Document with OneDrive and Web Apps on your iPad

With your iPad and internet connection, you are able to now create, work with and store documents by using OneDrive and the Web Apps. Also, when you log into OneDrive from a networked (Internet computer), you can work on your documents using the Microsoft Office suite (Word, Excel, PowerPoint). So that means, as long as you are saving documents within your OneDrive, where ever you are on an Internet connected device (iPad) and/or computer/laptop, you can work on the same documents; no flash drive required!

You can download: [Create Documents with OneDrive on the iPad](#) to learn more about this.